Michigan Register

Issue No. 3–2008 (Published March 1, 2008)



GRAPHIC IMAGES IN THE

MICHIGAN REGISTER

COVER DRAWING

Michigan State Capitol:

This image, with flags flying to indicate that both chambers of the legislature are in session, may have originated as an etching based on a drawing or a photograph. The artist is unknown. The drawing predates the placement of the statue of Austin T. Blair on the capitol grounds in 1898.

(Michigan State Archives)

PAGE GRAPHICS

Capitol Dome:

The architectural rendering of the Michigan State Capitol's dome is the work of Elijah E. Myers, the building's renowned architect. Myers inked the rendering on linen in late 1871 or early 1872. Myers' fine draftsmanship, the hallmark of his work, is clearly evident.

Because of their size, few architectural renderings of the 19th century have survived. Michigan is fortunate that many of Myers' designs for the Capitol were found in the building's attic in the 1950's. As part of the state's 1987 sesquicentennial celebration, they were conserved and deposited in the Michigan State Archives.

(Michigan State Archives)

East Elevation of the Michigan State Capitol:

When Myers' drawings were discovered in the 1950's, this view of the Capitol – the one most familiar to Michigan citizens – was missing. During the building's recent restoration (1989-1992), this drawing was commissioned to recreate the architect's original rendering of the east (front) elevation.

(Michigan Capitol Committee)

Michigan Register

Published pursuant to § 24.208 of The Michigan Compiled Laws



Issue No. 3—2008

(This issue, published March 1, 2008, contains documents filed from February 1, 2008 to February 15, 2008)

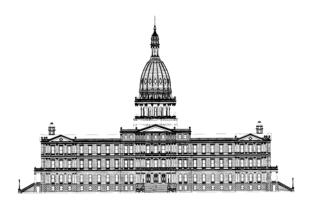
Compiled and Published by the State Office of Administrative Hearings and Rules

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Michigan Register (ISSN 0892-3124). Published twice per month, with a cumulative index, by the State Office of Administrative Hearings and Rules, pursuant to §24.208 of the Michigan Compiled Laws. Subscription \$400.00 per year, postpaid to points in the U.S. First class postage paid at Lansing, Michigan. Direct all mail concerning subscriptions to State Office of Administrative Hearings and Rules, Ottawa Building - Second Floor, 611 W. Ottawa, P.O. Box 30695, Lansing, MI 48933

Peter Plummer, Executive Director, State Office of Administrative Hearings and Rules; **Deidre O'Berry**, Administrative Rules Analyst for Operations and Publications.

Jennifer M. Granholm, Governor



John D. Cherry Jr., Lieutenant Governor

PREFACE

PUBLICATION AND CONTENTS OF THE MICHIGAN REGISTER

The State Office of Administrative Hearings and Rules publishes the *Michigan Register*.

While several statutory provisions address the publication and contents of the *Michigan Register*, two are of particular importance.

MCL 24.208 states:

Sec. 8 (1) The State Office of Administrative Hearings and Rules shall publish the Michigan register at least once each month. The Michigan register shall contain all of the following:

- (a) Executive orders and executive reorganization orders.
- (b) On a cumulative basis, the numbers and subject matter of the enrolled senate and house bills signed into law by the governor during the calendar year and the corresponding public act numbers.
- (c) On a cumulative basis, the numbers and subject matter of the enrolled senate and house bills vetoed by the governor during the calendar year.
- (d) Proposed administrative rules.
- (e) Notices of public hearings on proposed administrative rules.
- (f) Administrative rules filed with the secretary of state.
- (g) Emergency rules filed with the secretary of state.
- (h) Notice of proposed and adopted agency guidelines.
- (i) Other official information considered necessary or appropriate by the State Office of Administrative Hearings and Rules.
- (j) Attorney general opinions.
- (k) All of the items listed in section 7(1) after final approval by the certificate of need commission or the statewide health coordinating council under section 22215 or 22217 of the public health code, 1978 PA 368, MCL 333.22215 and 333.22217.
- (2) The State Office of Administrative Hearings and Rules shall publish a cumulative index for the Michigan register.
- (3) The Michigan register shall be available for public subscription at a fee reasonably calculated to cover publication and distribution costs.
- (4) If publication of an agency's proposed rule or guideline or an item described in subsection (1)(k) would be unreasonably expensive or lengthy, the State Office of Administrative Hearings and Rules may publish a brief synopsis of the proposed rule or guideline or item described in subsection (1)(k), including information on how to obtain a complete copy of the proposed rule or guideline or item described in subsection (1)(k) from the agency at no cost.
- (5) An agency shall transmit a copy of the proposed rules and notice of public hearing to the State Office of Administrative Hearings and Rules for publication in the Michigan register.

MCL 4.1203 states:

Sec. 203. (1) The Michigan register fund is created in the state treasury and shall be administered by the State Office of Administrative Hearings and Rules. The fund shall be expended only as provided in this section.

- The money received from the sale of the Michigan register, along with those amounts paid by state agencies pursuant to section 57 of the administrative procedures act of 1969, 1969 PA 306, MCL 24.257, shall be deposited with the state treasurer and credited to the Michigan register fund.
- (3) The Michigan register fund shall be used to pay the costs preparing, printing, and distributing the Michigan register.
- (4) The department of management and budget shall sell copies of Michigan register at a price determined by the State Office of Administrative Hearings and Rules not to exceed cost of preparation, printing, and distribution.
- (5) Notwithstanding section 204, beginning January 1, 2001, the State Office of Administrative Hearings and Rules shall make the text of the Michigan register available to the public on the internet.
- (6) The information described in subsection (5) that is maintained by the State Office of Administrative Hearings and Rules shall be made available in the shortest feasible time after the information is available. The information described in subsection (5) that is not maintained by the State Office of Administrative Hearings and Rules shall be made available in the shortest feasible time after it is made available to the State Office of Administrative Hearings and Rules.
- (7) Subsection (5) does not alter or relinquish any copyright or other proprietary interest or entitlement of this state relating to any of the information made available under subsection (5).
- (8) The State Office of Administrative Hearings and Rules shall not charge a fee for providing the Michigan register on the internet as provided in subsection (5).
- (9) As used in this section, "Michigan register" means that term as defined in section 5 of the administrative procedures act of 1969, 1969 PA 306, MCL 24.205.

CITATION TO THE MICHIGAN REGISTER

The *Michigan Register* is cited by year and issue number. For example, 2001 MR 1 refers to the year of issue (2001) and the issue number (1).

CLOSING DATES AND PUBLICATION SCHEDULE

The deadlines for submitting documents to the State Office of Administrative Hearings and Rules for publication in the *Michigan Register* are the first and fifteenth days of each calendar month, unless the submission day falls on a Saturday, Sunday, or legal holiday, in which event the deadline is extended to include the next day which is not a Saturday, Sunday, or legal holiday. Documents filed or received after 5:00 p.m. on the closing date of a filing period will appear in the succeeding issue of the *Michigan Register*.

The State Office of Administrative Hearings and Rules is not responsible for the editing and proofreading of documents submitted for publication.

Documents submitted for publication should be delivered or mailed in an electronic format to the following address: MICHIGAN REGISTER, State Office of Administrative Hearings and Rules, Ottawa Building - Second Floor, 611 W. Ottawa, P.O. Box 30695, Lansing, MI 48933.

RELATIONSHIP TO THE MICHIGAN ADMINISTRATIVE CODE

The *Michigan Administrative Code* (1979 edition), which contains all permanent administrative rules in effect as of December 1979, was, during the period 1980-83, updated each calendar quarter with the publication of a paperback supplement. An annual supplement contained those permanent rules, which had appeared in the 4 quarterly supplements covering that year.

Quarterly supplements to the Code were discontinued in January 1984, and replaced by the monthly publication of permanent rules and emergency rules in the *Michigan Register*. Annual supplements have included the full text of those permanent rules that appear in the twelve monthly issues of the *Register* during a given calendar year. Emergency rules published in an issue of the *Register* are noted in the annual supplement to the Code.

SUBSCRIPTIONS AND DISTRIBUTION

The *Michigan Register*, a publication of the State of Michigan, is available for public subscription at a cost of \$400.00 per year. Submit subscription requests to: State Office of Administrative Hearings and Rules, Ottawa Building - Second Floor, 611 W. Ottawa, P.O. Box 30695, Lansing, MI 48933. Checks Payable: State of Michigan. Any questions should be directed to the State Office of Administrative Hearings and Rules (517) 335-2484.

INTERNET ACCESS

The *Michigan Register* can be viewed free of charge on the Internet web site of the State Office of Administrative Hearings and Rules: www.michigan.gov/cis/0,1607,7-154-10576_35738---,00.html

Issue 2000-3 and all subsequent editions of the *Michigan Register* can be viewed on the State Office of Administrative Hearings and Rules Internet web site. The electronic version of the *Register* can be navigated using the blue highlighted links found in the Contents section. Clicking on a highlighted title will take the reader to related text, clicking on a highlighted header above the text will return the reader to the Contents section.

Peter Plummer, Executive Director State Office of Administrative Hearings and Rules

2008 PUBLICATION SCHEDULE

Toosse.	Closing Date for	Dublication	
Issue	Filing or Submission	Publication	
No.	Of Documents (5 p.m.)	Date	
1	January 15, 2008	February 1, 2008	
2	February 1, 2008	February 15, 2008	
3	February 15, 2008	March 1, 2008	
4	March 1, 2008	March 15, 2008	
5	March 15, 2008	April 1, 2008	
6	April 1, 2008	April 15, 2008	
7	April 15, 2008	May 1, 2008	
8	May 1, 2008	May 15, 2008	
9	May 15, 2008	June 1, 2008	
10	June 1, 2008	June 15, 2008	
11	June 15, 2008	July 1, 2008	
12	July 1, 2008	July 15, 2008	
13	July 15, 2008	August 1, 2008	
14	August 1, 2008	August 15, 2008	
15	August 15, 2008	September 1, 2008	
16	September 1, 2008	September 15, 2008	
17	September 15, 2008	October 1, 2008	
18	October 1, 2008	October 15, 2008	
19	October 15, 2008	November 1, 2008	
20	November 1, 2008	November 15, 2008	
21	November 15, 2008	December 1, 2008	
22	December 1, 2008	December 15, 2008	
23	December 15, 2008	January 1, 2009	
24	January 1, 2009	January 15, 2009	

CONTENTS

PROPOSED ADMINISTRATIVE RULES, **NOTICES OF PUBLIC HEARINGS Department of Human Services** Office of Children and Adult Licensing (SOAHR # 2005-013) **EXECUTIVE ORDERS AND EXECUTIVE REORGANIZATION ORDERS** Executive Order No. 3 ENROLLED SENATE AND HOUSE **BILLS SIGNED INTO LAW OR VETOED** MICHIGAN ADMINISTRATIVE CODE TABLE **CUMULATIVE INDEX**

PROPOSED ADMINISTRATIVE RULES, NOTICES OF PUBLIC HEARINGS

MCL 24.242(3) *states in part:*

"... the agency shall submit a copy of the notice of public hearing to the State Office of Administrative Hearings and Rules for publication in the Michigan register. An agency's notice shall be published in the Michigan register before the public hearing and the agency shall file a copy of the notice of public hearing with the State Office of Administrative Hearings and Rules."

MCL 24.208 states in part:

"Sec. 8. (1) The State Office of Administrative Hearings and Rules shall publish the Michigan register at least once each month. The Michigan register shall contain all of the following:

* * *

- (d) Proposed administrative rules.
- (e) Notices of public hearings on proposed administrative rules."

PROPOSED ADMINISTRATIVE RULES

SOAHR 2005-013

DEPARTMENT OF CONSUMER AND INDUSTRY HUMAN SERVICES

DIVISION OF CHILD WELFARE LICENSING

CHILDREN'S AND ADULT FOSTER CARE CAMPS

Filed with the Secretary of State on These rules take effect 30 days after filing with the Secretary of State

(By authority conferred on the director of the Family Independence Agency Michigan Department of Human Services by sections 2, 5, 10, and 14 of Act No. 116 of the Public Acts of 1973 PA 116, as amended, by sections 9, 10, 11, 12, and 13 of 1979 PA 218 and Executive Reorganization Orders Nos. 1996-1, and No. 1996-2, 2003-1, and 2004-4, being §§ MCL 722.112, 722.115, 722.120, 722.124, 400.709, 400.710, 400.711, 400.712, 400.713, 330.3101, and 445.2001, 445.2011, and 400.226 of the Michigan Compiled Laws)

Draft 02/11/08

R 400.11101, R 400.11102, R 400.11103, R 400.11106, R 400.11109, R 400.11113, R 400.11115, R 400.11119, R 400.11121, R 400.11123, R 400.11125, R 400.11127, R 400.11131, R 400.11143, R 400.11145, R 400.11147, R 400.11149, R 400.11201, R 400.11203, R 400.11205, R 400.11207, R 400.11209, R 400.11211, R 400.11213, R 400.11215, R 400.11217, R 400.11219, R 400.11221, R 400.11227, and R 400.11319 of the Michigan Administrative Code are amended, R 400.11122, R 400.11146, R 400.11208, R 400.11224, R 400.11302, R 400.11401, R 400.11403, R 400.11405, R 400.11407, R 400.11409, R 400.11411, and R 400.11413 are added to the Code, and R 400.11133, R 400.11135, R 400.11137, R 400.11139, R 400.11141, and R 400.11305 of the Code are rescinded.

PART 1. GENERAL PROVISIONS

R 400.11101 Definitions.

Rule 101. (1) As used in this part:

- (a) "Act 116" means Act No. 116 of the Public Acts of 1973, as amended, being §722.112 et seq. of the Michigan Compiled Laws. 1973 PA 116.
- (b) "Act 218" means Act No. 218 of the Public Acts of 1979, as amended, being §400.701 et seq. of the Michigan Compiled Laws. 1979 PA 218.
- (c) "Adult" means both of the following:
- (i) A person who is 18 years of age or older.
- (ii) A person who is placed in an adult foster care family home or an adult foster care home pursuant to section 5(6) or (8) of 1973 PA 116, MCL 722.115.
- (d) "Authorized person," means a parent, guardian, or adult camper's designee.
- (e) "Camp" means a camp as defined in Section 1 of the Aact 116, and Section 3 of Aact 218, and R 400.11106

- (f) "Camper" means a minor child who receives services, including care, guidance, protection, and supervision, and an adult who is aged, emotionally disturbed, developmentally disabled, or physically handicapped and who requires supervision on an ongoing basis.
- (g) "Camper with disabilities" means a camper who requires assistance in managing daily living, movement, or behavior to assure his or her safety and well-being.
- (h) "Campsite" means an outdoor setting which that has natural or man-made features available for outdoor living and/or activities and which is located where a camp is operated.
- (i) "Day camp" means a camp that provides care more than 4 but less than 24 hours a day.
- (j) "Department" means the department of human consumer and industry services.
- (k) "Excessive restraint" means restricting movement beyond that which is necessary to assist a camper to regain control or which that is necessary to protect the camper from injuring himself or herself or others. Restraint, when used, shall be the least amount of force necessary over the shortest period of time necessary.
- (l) "Facilities" means the structures, furnishings, and installations provided on a campsite for living and program purposes.
- (m) Natural environment" means a camp program is run out-of-doors at least 51% of the time.
- (n) "Residential camp" means a camp that provides care on a 24-hour basis at a regulated campsite.
- -(1) (o)"Staff member" means either a paid employee or a volunteer who has responsibility for the direct personal care, guidance or supervision of campers.
- (p) "Travel camp" means a camp that provides care on a 24-hour basis that is not stationed at a specific campsite.
- (q) "Troop camp" means a camp sponsored by the Boy Scouts of America or the Girl Scouts of the USA that provides care on a 24-hour basis and is not stationed at a specific campsite.
- (m) (r) "Watercraft" means any of the following:
- (i) An inner tube.
- (ii) A canoe.
- (iii) A rowboat.
- (iv) A kayak.
- (v) A raft that is not permanently anchored.
- (vi) A paddleboat.
- (vii) A sailboat.
- (viii) A sailboard.
- (ix) A personal watercraft.
- (x) A power boat.
- (xi) A pontoon boat.
- (xii) Any other craft used for activity by campers on water.
- (2) Terms defined in the Aact 116 and Act 218 have the same meaning when used in these rules.

R 400.11102 Deemed status; rule expiration.

Rule 102. (1) The department may accept, for the purpose of determining compliance with this part, except for R 400.11109(4), (7), and (8), R 400.11121, R 400.11133(3), R 400.11135, R 400.11147, and R 400.11149, evidence that the camp is currently accredited by a nationally recognized accrediting body.

- (2) (a) A camp shall request deemed status on an annual basis. Both of the following apply:
- (2a) If accreditation is accepted, a camp shall submit to the department a copy of the most recent accreditation report within 60 days of receipt.
- (b) A camp shall only be eligible for deemed status if the license is on a regular status.

- (3) The acceptance of accreditation in subrule (1) of this rule does not prohibit the department from conducting on-site investigations or requiring environmental health and fire safety inspections at intervals determined by the department.
- (4) This rule expires on September 1, 2005.
- R 400.11103 Adoption of standards by reference.

Rule 103. The department adopts by reference in these rules the standards

set forth in this rule. The standards referenced in subrules (1) and (2) of this rule are available from the American Red Cross, 333 West Street 2025 E Street NW, Washington, DC 20006, www.pisgahforest.com/redcross the National Outdoor Leadership School, 284 Lincoln Street, Lander WY 82520-2848 or The U.S. Department of Health and Human Services/U.S. Department of Agriculture, www.healthierus.gov/dietaryguidelines at the costs specified. The standards referenced in this rule are also available for inspection, and distribution to the public at cost, from the Bureau of Regulatory Services, Department of Consumer and Industry Services, Bureau of Children and Adult Licensing, Department of Human Services, P.O. Box 30650, Lansing, Michigan 48909. The costs indicated are those in effect at the time these rules were promulgated.

- (1) The American Red Cross standards adopted are as follows:
- (a) Manual no. 656101 656128 entitled "Responding to Emergencies Instructors Manual," 1996, \$20.00. 2005, \$28.00.
- (b) Manual no. 652049 652111 entitled "Red Cross CPR/AED for the Professional Rescuers Instructor's Manual," 1993, \$7.50 2002, \$9.50
- (c) Manual no. 652031 entitled "First Aid and CPR Instructor's Manual," 1993. \$4.50.
- (cd) Manual no. 654112 655728 entitled "Lifeguarding—Instructor's Manual with Update," 1994,—\$16.00, 2003, \$32.95
- (e) Manual no. 654171 entitled "Basic Water Rescue and Small Craft Safety Instructor's Manual," 1997 \$5.50.
- (ef) Manual no. 652223-651301 entitled "American Red Cross Water Safety Instructor's Manual," 1996, \$12.40:-2004, \$21.95.
- (i) Prevention, pages 193 and 194.
- (ii) Emergency plan, page 197.
- (iii) Safety tips, page 194.
- -(iv) Personal flotation devices, page 194.
- (v) Emergency response, pages 203 through 205.
- (vi) Water assists, pages 206 and 207.
- -(vii) Boating safety, pages 200 through 204.
- (viii) Understanding drowning, page 193.
- (fg) Manual Video no. 652054 655109 entitled "Bloodborne Pathogens Training Preventing Disease Transmission," 1993 \$1.00. 2005, \$48.00
 - (2) The National Outdoor Leadership School Standards are as follows:
- (a) Manual no. 16175 entitled "Wilderness First Responder's Textbook," 2005, \$29.95.
- (b) Manual no. 16378 entitled "Wilderness First Aid," 2005, \$14.95.
- (3) The U.S. Department of Health and Human Services/U.S. Department of Agriculture standard is Dietary Guidelines for Americans 2005, available online at www.healthierus/gov/dietaryguidelines.

400.11106 Applicability.

Rule 106. This part applies to all adult foster care camps and to children's camps as follows:

- (a) A day camp that operates for 5 or more more than 4 hours but less than 24 hours per day for 10 or more days in any 30-day period. 5 or more days in any 14 day period.
- (b) A residential, travel, or troop camp that operates for more than 12 hours per day for 5 or more overnights days, including at least 1 overnight, in any 14-day period.
- (c) A camp begins operating when the camp assumes responsibility for the campers.

The same group of campers does not have to attend the whole time of camp operation.

R 400.11109 Staff.

Rule 109. (1) A camp shall have a camp director who is on duty or in residence at the campsite and who is responsible for the day-to-day administration of the camp and for assuring the care, safety, and protection of campers.

- (2) A camp director shall meet all of the following requirements:
- (a) Be not less than 21 years of age.
- (b) Have a minimum of 8 weeks of cumulative full-time experience working with a population similar to that which the camp serves.
- (c) Have a minimum of 4 weeks of full-time administrative experience in an organized camp or similar program.
- (d) A camp director shall be familiar with these administrative rules.
- (3) A camp shall notify the department within 30 days of employing a new camp director.
- (24) If the camp director is away from the operation for more than 12 hours, then the person who is left in charge shall meet all of the requirements specified in subrule (1) of this rule.
- (35) A camp shall maintain a roster of all current staff members.
- (46) Before assignment, a camp shall evaluate all of the following characteristics for each staff member in relation to the duties to be assigned:
- (a) Character.
- (b) Emotional stability.
- (c) Health.
- (d) Ability.
- (e) Experience.
- (f) Education.
- (57) A camp shall maintain a personnel record, collected before initial assignment, for each staff member, except medical professionals whose employing organization subcontracts with the camp to provide medical services and that already requires clearances and maintains a personnel file containing all required documentation and that may be reviewed at the employer's site. The record shall include all of the following information:
- (a) Name.
- (b) Documentation of compliance where the position occupied has experience or education requirements specified by an administrative rule.
- (c) Prior work history, including camp experience.
- (d) Three statements of positive reference which that are obtained before staff assignment and which that are from persons unrelated to the staff member.
- (e) A statement record of any criminal convictions other than minor traffic violations, including at least 1 of the following: -
- (i) Documentation from the Michigan State Police or the equivalent law enforcement agency from the state, Canadian province, or other country where the person usually resides.

- (ii) Documentation from an entity accessing either Michigan State Police records or equivalent law enforcement agency records in the state. Canadian province, or other country where the person usually resides.
- (iii) International staff clearances provided by recognized international programs such as International Camp Counselor Program, Camp America, Camp Counselors USA, Camp USA, Summer Camp USA, or approved equivalent shall be determined to meet the requirement of subdivisions e(i) or (ii) or (f) of this subrule.
- (iv) If the employee has criminal convictions, the licensee or designee shall complete a written evaluation of the convictions that addresses the nature of the conviction, the length of time since the conviction, and the relationship of the conviction to the regulated activity to determine whether the prospective employee complies with subrule (6) of this rule.
- (f) Documentation from the Michigan Department of Human Services, the equivalent state or Canadian provincial agency, or equivalent agency in the country where the person usually resides, that any staff person age 21 or over has not been determined to be a perpetrator of child abuse or child neglect.
- (68) A camp shall have a written job description for each staff classification covered by these rules. The job description shall set forth contain all of the following information:
- (a) Duties.
- (b) Qualifications.
- (c) Education and training requirements.
- (d) Lines of authority.

A camp shall provide each staff member with a copy of the job description for the position the staff member fills.

- (79 A camp shall establish and provide a pre-camp training program for staff members. A camp shall ensure that the overall training time, including pre-camp training, shall be not less than 3 hours for each week a person works for of the first 10 weeks of the camp's operation.
- (810) A camp shall ensure that the program content for the pre-camp training is in writing and includes all of the following information:
- (a) The camp's philosophy, objectives, policies, and operating procedures.
- (b) Procedures and requirements of these rules related to each staff member's duties.
- (c) Camper behavior management.
- (d) Developmental needs of the population that is served.
- (e) Acceptable techniques of camper supervision.
- (911) A camp shall establish and provide an in-service training program for staff members. A camp shall maintain a written record of the training content, dates, and times.

R 400.11113 Behavior management.

Rule 113. (1) A camp shall have and follow a written camper behavior management policy.

- (2) A camp shall include in the policy, methods for the positive behavior management of campers.
- (3) A camp shall include in the policy a statement that a camper shall not be deprived of food or sleep; shall not be placed alone without staff supervision, observation, and interaction; or shall not be subjected to hazing, ridicule, threat, corporal punishment, excessive physical exercise, or excessive restraint.
- (4) A camp shall furnished a copy of the policy to all staff members.

R 400.11115 Child and adult protection plan.

Rule 115. (1) A camp shall develop and follow a written plan to assure compliance with 1975 PA Act No. 238, of the Public Acts of 1975, as amended, being § MCL 722.621 et seq. of the Michigan Compiled Laws, and known as the child protection law, and sections 11 to 11f and 14 of 1939 PA Act

No. 280, of the Public Acts of 1939, being § MCL 400.11 to 400.11f and 400.14 of the Michigan Compiled Laws, and known as the adult protection law.

- (2) The plan shall cover all of the following areas:
- (a) Reporting responsibilities.
- (b) Confidentiality.
- (c) <u>Isolation</u> Separation of an alleged perpetrator from campers until the incident is resolved, until the threat is removed, or as long as necessary to protect the safety and welfare of the campers.

R 400.11119 Health service policy.

Rule 119. (1) A camp shall have and follow a written health service policy that is appropriate to the population served and the environment of the campsite.

- (2) A camp shall establish the health service policy in consultation with, and reviewed annually by, a licensed physician.
- (3) A camp's health service policy shall cover all of the following subjects:
- (a) Procedures for camper health screening.
- (b) Arrangements for on-call health care consultation services.
- (c) Arrangements for emergency health care services and emergency transportation to an emergency health care facility.
- (d) Standing health care orders which that are defined as written instructions from the camp's consulting physician for the handling of injuries and illnesses of campers.
- (e) First aid and health care supplies.
- (f) The storage and administration of prescription and nonprescription drugs and medications.
- (g) Medical procedures for camper trips away from a campsite.
- (h) Procedures for daily observation of each camper's physical state.
- (i) Procedures for prompt and responsive notification of the camper's authorized person.
- (i) Health officer staffing.
- (k) Procedures for preventing disease transmission/universal precautions equivalent to the procedures set forth in the American Red Cross manual number 655109 652054, which is adopted by reference in R 400.11103.

R 400.11121 Health care staff: day camp.

Rule 121. (1) A person who serves as a camp health officer shall hold certification that is equivalent to the requirements set forth in the American red cross manual number 652049, which is adopted by reference in R 400.11103.

- (1) A day camp that has less than 20% of its campers with disabilities shall have, at a minimum, an agreement for the provision of emergency medical services with the local emergency services provider or EMT that is within a 5-minute response time, or employ a health officer, as defined in R 400.11122(3), who is on duty at the camp during all hours there are campers present.
- (13) A resident, troop, or travel camp shall employ a health officer who is on duty or in residence at the camp.
- -(4) A health officer shall be 1 of the following:
- (a) A licensed physician.
- (b) A registered nurse.
- (c) A licensed practical nurse.
- -(d) A licensed emergency medical technician.
- -(e) A licensed medical first responder.

- (fi) An adult who has satisfactorily completed training and certification that is equivalent to the requirements set forth in the American red cross manual number 656101, which is adopted by reference in R 400.11103.
- (2) If 20% or more of the camper population are campers with disabilities, a health officer shall be on duty at the camp during all hours there are campers present and be 1 of the following:

A licensed physician.

A licensed physician's assistant.

A licensed nurse practitioner.

- (bd) A registered nurse.
- (ee) A licensed practical nurse.
- (df) A licensed emergency medical technician.
- (eg) A licensed medical first responder.
- (h) An adult who is certified as a wilderness first responder or has met the requirements equivalent to those set forth by the National Outdoor Leadership School manual number 16175, which is adopted by reference in R 400.11103.
- (3) A person who is licensed in another state or Canadian province as a physician, physician's assistant, nurse, or emergency medical technician is deemed to meet the requirements of subrule (2) and (3) of this rule.

R400.11122 Health care staff; resident; troop; travel camp

- Rule 122. (1) A person who serves as a camp health officer shall hold certification that is equivalent to community first aid and CPR for the professional rescuer requirements in the American red cross manual number 652111, which is adopted by reference in R 400.11103.
- (2) A resident, troop, or travel camp shall employ a health officer who is on duty or in residence at the camp.
- (3) A health officer shall be 1 of the following:
- (a) A licensed physician.
- (b) A licensed physician's assistant.
- (c) A licensed nurse practitioner.
- (d) A registered nurse.
- (e) A licensed practical nurse.
- (f) A licensed emergency medical technician.
- (g) A licensed medical first responder.
- (h) An adult who is certified as a wilderness first responder or has met the requirements equivalent to those set forth by the National Outdoor Leadership School manual number 16175, which is adopted by reference in R 400.11103.
- (i) If less than 20% of the camper population are campers with a disability, the health officer may be an adult who has satisfactorily completed training and certification that is equivalent to the requirements in American Red Ccross manual number 656128 which is adopted by reference in R 400.11103.
- (4) A person who is licensed in another state or Canadian province as a physician, physician's assistant, nurse, or emergency medical technician is deemed to meet the requirements of subrules (3) and (4) of this rule.

R 400.11123 Health facilities.

- Rule 123. (1) An adult foster care camp, and a children's day and residential camp shall have a designated area to serve as a health center.
- (2) A camp shall provide for the temporary isolation of any camper, staff member, or other person in camp who comes in contact with campers and who is suspected of having a contagious disease. The

place of isolation shall ensure privacy and quiet and shall not be located in, or directly adjacent to, a food storage, preparation, or serving area.

(3) A camp shall hold all prescription and nonprescription drugs and medications in secure locked storage unless medically contraindicated.

R 400.11125 Staff health requirement.

Rule 125. A camp shall maintain a health history statement for each staff member. The statement shall include any physical limitations, current infectious diseases, and any current prescription drugs or medications. A camp shall maintain and safeguard any health information received in accordance with Act No. 368 of the Public Acts of 1978, as amended, being §333.1101 et seq. of the Michigan Compiled Laws a manner consistent with the confidentiality requirements of 1973 PA 116 for children and their families and 1979 PA 218 for adult foster care residents.

R 400.11127 Camper health requirements.

Rule 127. (1) A camp shall maintain, in the camp, for each camper and minor staff person, a statement signed by an authorized person which that authorizes the camp to consent to emergency medical or surgical treatment of the camper or minor staff person and to routine, non-surgical medical care. If there is a religious objection to consenting to receipt of emergency medical or surgical treatment, the authorized person shall submit a written statement to the effect that the camper is in good health and that the person signing assumes the health responsibility for the camper.

- (2) A camp shall maintain, in the camp, a health history statement signed by an authorized person for each camper and minor staff person. The statement shall include all of the following information:
- (a) Current prescription and nonprescription drugs and medications.
- (b) Immunization status.
- (c) Physical limitations.
- (d) Allergies.
- (e) Any special health and behavioral considerations.
- (3) A camp shall maintain and safeguard any health information received in (accordance with Act No. 368 of the Public Acts of 1978, as amended, being §333.1101 et seq. of the Michigan Compiled Laws. a manner consistent with the confidentiality requirements of 1973 PA 116 for children and their families and 1979 PA 218 for adult foster care residents.
- (4) A camp shall maintain camper health records for 3 years from the last day the camper is in attendance.
- (35) A camp shall follow any instructions provided by a camper's physician or authorized person to meet the health and behavior needs of a camper admitted to the camp.
- (46) During group overnight activities outside the geographical area served by the camp's cooperating local emergency health care facility, a camp shall ensure that the emergency treatment consent form, the health history statement, and the authorized person emergency contact information for each camper shall accompany the group.
- (57) A camp shall ensure that a camper is screened within the first 24 hours after the camper's initial arrival at a camp. The health screening shall include all of the following:
- (a) The checking in of prescription and nonprescription drugs and medications.
- All medication must be in the original container.
- (bc) A review of the health history statement.
- (ed) A discussion with the camper concerning current health needs.
- (de) An observation of the camper's physical state paying particular attention to potential contagious diseases and possible abuse.
- (68) A camp shall maintain a permanent medical record that lists all of the following information:

- (a) Date of treatment.
- (b) Name of camper.
- (c) Ailment.
- (d) Treatment prescribed or medication dispensed.
- (e) Identification of the person providing the treatment.
- (79) A camp shall submit a written report, on forms furnished by the department, to the department if a camper dies or if a camper has an accident or illness that results in an overnight stay in a hospital or clinic or being sent home. A camp shall submit the report within 48 hours of the death, injury, or illness.

R 400.11131 Nutrition and food service.

Rule 131. (1) A camp shall establish and follow a written policy for its nutrition and food service program. The policy shall relate to the population served, the activities conducted, and environmental conditions and shall cover all of the following subjects:

- (a) Meal patterns.
- (b) Meal hours.
- (c) Type of food service.
- (d) Handling of special diets.
- (2) A camp shall provide not less than 3 meals to each camper each day in an adult foster care camp and children's resident, troop and travel camp, unless medically contraindicated and documented.
- (3) A camp shall ensure that meals are sufficient in quantity and meet or exceed current the nutritional guidelines (allowances recommended in the publication entitled "Basic Nutrition Facts," pages 6-8 and 6-9, Michigan Department of Community Health publication no. H-808, 1990. A reprint of the pages may be obtained without charge from the Bureau of Regulatory Services, Michigan Department of Consumer and Industry Services, P.O. Box 30650, Lansing, Michigan 48909 as set forth in by the U.S. Department of Health and Human Services/U.S. Department of Agriculture, Dietary Guidelines for Americans 2005, which is adopted by reference in R 400.11103.
- (4) A camp shall assure that a camper with special dietary needs is provided a diet and accommodations in accordance with the camper's needs and with the instructions of the camper's authorized person or a physician.
- (5) A camp shall maintain each week's menu on file until the end of the camp season.

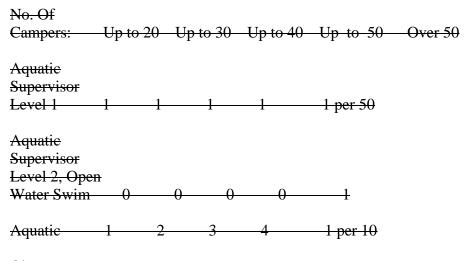
R 400.11133 Rescinded. High adventure activities; definition; written statement; adult activity leader. Rule 133. (1) As used in this rule, "high adventure activity" means a camp program that requires specially trained staff or special safety precautions to reduce the possibility of an accident. Programs in this category include, but are not limited to, the following:

- (a) Target sports.
- (b) Aquatics.
- (c) Trail sports.
- -(d) Adventure challenge courses.
- (e) Climbing and rappelling.
- (f) Winter sports.
- -(g) Traveling groups pursuant to R400.11145(1).
- (2) For high adventure activities identified in subrule (1) of this rule, and for any activity identified by the licensee as a high adventure activity, the licensee shall develop and assure adherence to a written program statement that covers all of the following:
- -(a) Activity leader training and experience qualifications.
- -(b) Specific staff-to-camper ratio appropriate to the activity.

- -(c) Classifications and limitations for camper participation.
- -(d) Arrangement, maintenance, and inspection of the activity area.
- -(e) Appropriate equipment and the inspection and maintenance of the equipment.
- (f) Safety precautions.
- (3) High adventure activities shall be conducted by an adult activity leader who has training or experience in conducting the activity.

R 400.11135 Rescinded. —Aquatic staff.

- Rule 135. (1) A camp shall have an certified aquatic supervisor who is an adult on duty at each aquatic activity. This The aquatic supervisor shall be responsible for the enforcement of safety rules and procedures governing the all aquatic activity. This adult shall be present during all aquatic activity.
- -(2)The number of aquatic supervisors needed for an aquatic activity shall be one (1) certified aquatic supervisor for up to 50 campers. For more than 50 campers, an additional certified aquatic supervisor is required.
- -(3) A certified aquatic supervisor shall be certified as specified in the high adventure statement for each aquatic activity. Certificates shall be one of the following:
- (a) Equivalent to the lifeguard and CPR requirements set forth in the American Red Cross manuals, numbers 654112 and 652049 655728 and 652111 respectively, which are adopted by reference in R 400.11103 for any of the following:
- (i) Lifeguard training.
- -(ii) Swim instruction.
- -(iii) Instructor or Instructor Trainer.
- -(b) Equivalent certification, as approved by the Department.
- (c) For a watercraft activity, an adult who has satisfactorily completed training and certification that is equivalent to the requirements set forth in the American Red Cross manual number 654171, which is adopted by reference in R 400.11103.
- (4) Aquatic staff shall not engage in an activity that will distract them from their duties.
- (3) The following table shall be used to determine the number of aquatic staff needed for an aquatic activity:



Observer

-(4) A level 1 aquatic supervisor shall be one of the following:

- (a) An adult who has satisfactorily completed training and certification that is equivalent to the lifeguard and CPR requirements set forth in the
- American red cross manuals, numbers 654112 and 652049 respectively, which are adopted by reference in R 400.11103.
- (b) An adult aquatic observer if assisted by a person who is not less than 16 years of age and who meets the training requirements of subdivision (a) of this subrule.
- -(c) For a watercraft activity, an adult who has satisfactorily completed training and certification that is equivalent to the requirements set forth in the American red cross manual number 654171, which is adopted by reference in R 400.11103.
- -(5) A level 2 aquatic supervisor shall be an adult who has satisfactorily completed training and certification that is equivalent to the lifeguard plus waterfront and headguard modules and CPR requirements set forth in the American red cross manuals numbers 654112 and 652049 respectively, which are adopted by reference in R 400.11103.
- -(6) An aquatic observer shall be not less than 16 years of age and shall have completed training that is equivalent to the requirements set forth in the American red cross manual number 652223, which is adopted by reference in R 400.11103.)

R 400.11137 Rescinded. Swimming area; lifesaving equipment.

Rule 137. (1) A camp shall clearly delineate areas for advanced swimmers, intermediate swimmers, and non-swimmers in any swimming area used by campers.

A camp may have less than 3 swimming areas.

- (2) A camp shall provide lifesaving equipment at each permanent swimming area and shall place the equipment so that it is immediately available in case of an emergency. At a minimum, the equipment shall include all of the following:
- -(a) A whistle or other audible signal device for each staff person on duty.
- -(b) An assist pole or other appropriate reaching assist device.
- (c) An ring buoy or other appropriate throwing assist device that has a rope attached that is of sufficient length for the area.
- -(d) A backboard that has a head restraint and a minimum of 3 straps.
- (e) A first-aid kit.
- (f) A rescue tube.
- (3) A camp shall provide lifesaving equipment for aquatic activities other than swimming and shall place the equipment so that it is immediately available in case of an emergency. At a minimum, the equipment shall include all of the following:
- -(a) A whistle or other audible signal device.
- (b) A throwing assist device.
- (c) A first-aid kit.

R 400.11139 Rescinded. Aquatic procedures.

- Rule 139. (1) A camp shall classify each camper according to aquatic ability before the camper engages in an aquatic activity. All campers and staff are considered non-swimmers unless tested.
- (2) A camp shall not permit a camper to participate in an aquatic activity that requires higher skills than the camper's swimming classification, except during formal instruction.
- (3) A camp shall establish and enforce a method, such as the buddy system, for supervising campers involved in an aquatic activity. The system used shall include all of the following:

- (a) Procedures for camper check-in.
- -(b) Procedures for camper check-out.
- (c) The periodic accounting for the whereabouts of each camper by a member of the aquatic staff. Aquatic staff shall conduct checks at least once every 10 minutes.
- (4) A camp shall establish and follow a written aquatic emergency plan for each aquatic activity. The plan shall cover all of the following areas:
- -(a) Rescue procedures and frequency of drills.
- (b) Camper accountability.
- -(c) Prompt evacuation.
- -(d) Notification of outside emergency services.
- (5) A camp shall use the buddy system for supervising camper swimming at sites other than a permanent camp waterfront. One aquatic observer shall assist an aquatic supervisor for every 10 campers or fraction thereof in the water. Aquatic staff shall conduct buddy checks at least once every 5 minutes.
- (6) A camp shall not conduct swimming programs during the hours of darkness. This subrule does not prohibit the use of swimming pools that have underwater and deck lighting that provides unrestricted vision.
- -(7) A camp shall allow headfirst diving in designated areas only.
- (8) A camp shall not allow headfirst diving in water that is less than 5 feet deep. Aquatic staff shall use the following table to determine minimum diving area depths and distances from the end of the board or platform:

Diving Condition Water depth Distance Competitive swimming 5 feet 10 feet and swimming classes Platform less than 2 feet above the water 8 feet 10 feet Board 2 feet or less above the water 10 feet 15 feet Board more than 2 feet above the water 15 feet 20 feet

R 400.11141 Rescinded. Watercraft and waterskiing activities.

- -Rule 141. (1) A camp shall conduct watercraft activities only during daylight hours.
- -(2) A camp shall ensure that an occupant of a watercraft which is less than
- 26 feet long wears an appropriately sized, coast guard approved, personal flotation device.
- (3) A camp shall ensure that an appropriately sized personal flotation device is worn by any water-skier. The floatation device shall be approved by the coast guard for water skiing.
- (4) A camp shall not permit a nonswimmer to be in a sailboat unless the nonswimmer is accompanied by an adult swimmer.
- -(5) A camp shall ensure that the aquatic supervisor or an adult aquatic observer has immediate access to a watercraft with which to provide emergency assistance.
- -(6) A camp shall not locate a watercraft docking area in a swimming area.
- -(7) A camp shall ensure that a swimming area is not used for the launching or dropping of water-skiers.
- -(8) A camp shall observe the rated capacity of a watercraft.

-(9) A camp shall not use personal flotation devices that are made of kapok.

R 400.11143 Transportation policy statement; drivers; and vehicles.

Rule 143. (1) A camp shall establish and follow written policies for program and emergency transportation. The policies shall include all of the following:

- (a) Driver qualifications.
- (b) Vehicle inspection and maintenance.
- (c) Camper supervision.
- (d) Emergency evacuation.
- (e) Camper loading and unloading procedures.
- (2) A camp shall ensure that the driver of a vehicle that transports campers is an adult who possesses a valid operator or chauffeur license appropriate to the vehicle driven and the circumstances of its use.
- (3) A camp shall ensure that a vehicle used for transporting campers is appropriately licensed and inspected as required by state law.
- (4) In a vehicle that is required by law to be equipped with passenger safety belts, a camp shall ensure that the driver and all passengers are properly restrained by passenger safety belts while the vehicle is in motion.
- (5) A camp shall ensure that a camper is transported only in the part of a vehicle that is designed by the manufacturer for passenger transportation, and the number of passengers shall not exceed the manufacturer's rated capacity for the vehicle. This subrule does not prohibit the use of a haywagon for hayrides if the camp ensures all of the following:
- (a) The haywagon is properly marked and lighted and has perimeter sideboards to reduce the risk of a camper falling off.
- (b) An adult staff member rides on the haywagon and supervises the campers.
- (c) Campers keep their hands and feet inside the perimeter of the haywagon while on the hayride.
- (6) An adult foster care camp, children's residential camp, and a children's day camp shall have a vehicle available at all times for use in emergency situations.
- (7) If a watercraft is used to transport campers to or from a campsite, then a camp shall use only a watercraft that has a rated capacity.

R 400.11145 Traveling groups; resident and day camps.

- Rule 145. (1) A camp shall ensure that not less than 2 staff members accompany any traveling group. A camp shall ensure that 1 of the staff members is an adult. A camp shall ensure that 1 of the staff members holds training and certification that is equivalent to the requirements set forth in the American red cross manual number 652031 which is adopted by reference in R 400.11103 in standard first aid.
- (2) If a group of campers travels away from an adult foster care camp or children's residential camp for more than 2 consecutive overnights, then the camp shall keep a travel plan on file at the camp. The travel plan shall include an itinerary and preestablished check-in times.
- (3) A camp shall ensure that 1 of the staff members holds training and certification that is equivalent to the following requirements:
- (a) When access to an emergency medical system is less than 30 minutes away, certification equivalent to the requirements in the American Red Cross manual number 656128, that is adopted by reference in R400.11103.
- (b) When access to an emergency medical system is 30 to 60 minutes away, certification equivalent to the requirements in the American Red Cross manual number 652111, that is adopted by reference in R 400.11103.
- (c) When access to an emergency medical system is more than 60 minutes away, certification equivalent to the requirements in either American Red Cross manual number 65222 and 33424-168 or

National Outdoor Leadership School manual number 16378, that are adopted by reference in R 400.11103.

(3) For a travel camp, a camp shall leave a travel plan, which includes an itinerary and pre-established check-in times, with a designated home base person. A camp shall provide a copy of the itinerary and the name and telephone number of the home base person to each camper's authorized person and to the department not less than 2 weeks before the group's departure. A camp shall initiate a pre-established emergency assistance plan if a travel camp fails to meet a check-in time.

R 400.11146 Travel camps.

Rule 146. (1) A travel camp shall leave a travel plan that includes an itinerary and pre-established check-in times with a designated home base person.

- (2) A travel camp shall provide a copy of the itinerary and the name and telephone number of the home base person to each camper's authorized person and to the department not less than 2 weeks before the group's departure.
- (3) A camp shall initiate a pre-established emergency assistance plan if a travel camp fails to meet a check in time.

R 400.11147 Reporting eCamp changes or cancellations; reporting to department.

Rule 147. A camp shall report a change in, or cancellation of, as applicable, any of the following to the department before the change or cancellation:

- (a) Ownership.
- (b) Location.
- (c) Dates of operation.
- (d) Time of operation.
- (e) Cancellation of a camping session.
- (f) On-site camp director.

R 400.11149 Site safety; emergency procedures; use of facilities; equipment; fire safety orientation.

Rule 149. (1) A camp shall ensure that the site and facilities of a camp do not present a fire, health, or safety hazard.

- (2) A camp shall establish written procedures for a response to potential emergencies and disasters, including fire, severe weather, and a lost camper.
- (3) An adult foster care camp, children's residential camp, or children's day camp shall only use a campsite and facilities that are in compliance with these rules.
- (4) A camp shall ensure that equipment used in the camp is in good repair and is safe for campers.
- (5) A camp shall conduct a fire safety orientation for each new group of campers within 48 hours of arrival. The orientation shall include the sounding of the fire alarm and identification of means of egress including exit locations in any camper occupied buildings where the exits are not readily visible. A camp shall maintain for the season a written record of the orientations.

PART 2. FIRE SAFETY

R 400.11201 Applicability.

Rule 201. (1) The rules set forth in Tthis part applyies to buildings at campsites used by campers in adult foster care camps and children's residential camps. These rules apply to the flame retardant qualities of all tent materials, and the stability, construction and general safety of the platforms, exit steps and ramps used for permanent platform tents. These rules also apply to yurts and other similar

hybrid structures that are used for residential camper sleeping, as well as to the total occupant load of permanent platform tents.

(2) Existing camper occupied buildings approved before these rules take effect, and which meet the fire safety requirements of the rules these supercede, shall continue to be approved until major changes, remodeling or additions are to be made to the building.

R 400.11203 Definitions.

Rule 203. As used in this part:

- (a) "Ambulatory" means that a camper who is physically and mentally capable of traversing a path to safety without the aid of another person. A path to safety includes the ascent and descent of any stairs or approved means of egress.
- (b) "Approved" means acceptable to the fire-inspecting authority and in accordance with these rules. The department department of human services makes the final approval based on recommendations from the fire-inspecting authority.
- (c) "Basement" means that portion of a building which is below grade but which is located so that the vertical distance from the grade to the floor is greater than the vertical distance from the grade to the ceiling. However, where the ceiling of such portion of a building is located 5 feet or more above grade for more than 25% of the perimeter measurement of the building or part of the building affected, it then that portion of the building is shall be classed as a first story.
- (d) "Combustible" means materials that will ignite and burn when subjected to a fire or excessive heat.
- (e) "Compartmentalized construction" means a building that has been subdivided with partition walls extending to, or closer than 4 feet to, the roof peak or ceiling above. Compartments include, but are not limited to, storage rooms, custodial closets, bathrooms, walk-in closets, or other similar spaces.
- (df) "Conversion" means the change in use of a building or portion of a building thereof from some a previous use to use as that of a camp building camper-occupied building or portion of a building used by campers, and shall comply with the requirements for new construction.
- (eg) "Escape window," in a newly, converted, or remodeled camp building used by campers, means a window to exit through to the outside in an emergency. is side-hinged, which has a minimum opening of 5 square feet, and which does not have an open dimension that is less than 22 inches. The window shall be openable from the inside with a single motion and shall be equipped with nonlocking against-egress hardware that does not require the use of special tools to open. The sill height shall not be more than 36 inches from the floor, unless an approved substantial permanent ledge or similar device that is not less than 12 inches wide is provided under the window, in which case the sill height may be increased to 44 inches from the floor. Sill height to grade shall not be more than 60 inches. In an existing camp building, "escape window" means a window that is approved by the fire-inspecting authority.
- (fh) "Fire alarm system" means an electrical, closed circuit, self-supervised local system for sounding an alarm, the components of which are listed by a nationally recognized testing laboratory. The system is comprised of pull stations located at all designated exits from the building and audible signal devices.
- (gi) "Fire detection system" means a local system which has its components listed by a nationally recognized testing laboratory and which is for detecting the presence of a fire and sounding an alarm. The system is comprised of interconnected fire detection devices that have the capability of sounding the fire alarm system.
- (hj) "Fire-resistance rating" means the time in hours or fractions thereof that materials or their assemblies will resist fire exposure as determined by fire tests established and conducted by approved testing laboratories.
- (k) "Fire resistant construction" means construction in which the structural members, including walls, columns, beams, floors, and roofs, are made of approved noncombustible or limited combustible

materials smaller than required for heavy timber construction, and which are protected with fire resistance ratings not less than those set for type II (111) in National Fire Protection Association pamphlet no. 220, which is adopted by reference in R 400.11205.

- (l) "Hazardous area" means those parts of a facility housing a flame producing heating plant, incinerators, fuel-fired water heater, commercial kitchens and areas where combustible materials, flammable liquids, or gases, are used or stored.
- (m) "Listed" means equipment, materials, or services included in a list published by an organization that is acceptable to the bureau of fire services, and whose listing states that the equipment, material, or service meets identified standards or has been tested and found suitable for a specified purpose.
- (n) "Major changes" include, but are not limited to, changes to a camper-occupied building that are primarily structural in nature, or changes in the use of buildings or parts of buildings that are occupied by campers. They do not include cosmetic changes such as painting, replacing, or repairing existing windows (other than emergency escape windows), replacing or repairing electrical or other previously existing equipment, re-roofing, or other routine maintenance.
- (io) "Means of egress or exit" means an unobstructed path of departure travel from any point in a building to safe, open air outside at grade away from the building.
- (jp) "New construction" means a new structure or addition to a structure after the effective date of these rules.
- (q) "Permanent platform tent" means a tent that is occupied by campers and remains in 1location for more than 5 days on the ground or other permanent platform.
- (r) "Protected wood frame construction" means construction in which exterior walls, bearing walls, and floors and roofs and their supports are wholly or partly made of wood or other approved combustible materials smaller than required for heavy timber construction, and which are protected with fire resistance ratings not less than those set for type V (111) in National Fire Protection Association pamphlet 220, which is adopted by reference in R 400.11205.
- (ks) "Remodeled" means changes in a building that modify existing conditions and includes renovation.
- (It) "Standard partition construction" means a substantial, reasonably smoke-tight wall that consists of at least drywall or plaster on each side of 2 by 4 wood studs. The studs shall be not be spaced more than 32 16 inches on center. Doorways in such partitions shall be protected with minimum 1 ¾-inch solid wood core doors equipped with approved self-closing devices and positive latching hardware. Existing partition walls may have studs spaced at a maximum of 24-inches on center. Glazing in required standard partition construction, including any glass in the door(s) shall meet the requirements of "wired glass" detailed in subdivision (v) of this subrule or NFPA_80, Standard for Fire Doors and Fire Windows, 1999, National Fire Protection Association, Batterymarch Park, Quincy, Massachusetts 02269-\$35.00 or NFPA 257, Standard on Fire Test for Window and Glass Block Assemblies, 2000, National Fire Protection Association, Batterymarch Park, Quincy, Massachusetts 02269-\$27.00.
- (u) "Tent" means a portable structure of flame retardant material, in accordance with National Fire Protection Association Standard 701, which is adopted by reference in R 400.11205, stretched over a supporting framework of poles, ropes, and pegs.
 - (mv) "Wired glass" means glass that meets all of the following criteria:
 - (i) Is is not less than 1/4 of an inch thick.; which
- (ii) Is is reinforced with wire mesh, no. 24 gauge or heavier, with spacing that is not more than 1 square inch; and which
- (iii) Is is installed in steel frames or, when approved pursuant to R 400.11203(b), installed in wood frames or stops of hardwood material which are not less than 3/4 of an inch actual dimension, which are not more than 1,296 square inches per frame and which do not have a single dimension that is more than 54 inches in length.

R 400.11205 Adoption of fire safety standards by reference.

Rule 205. (1) The department adopts by reference in these rules the fire safety codes and standards set forth in this rule. These codes and standards are available for inspection and distribution to the public at cost from the Department of Human Services, 235 S. Grand, P.O. Box 30037, Lansing, Michigan 48909at the Department of Social Services, 235 S. Grand, P.O. Box 30037, Lansing, Michigan 48909. Copies of the codes and standards may also be obtained or from the appropriate agency, organization, or association listed below. The costs indicated are those in effect at the time these rules were promulgated. The codes and standards adopted are as follows:

- (a) Pamphlet no. 220 entitled "Standard on Types of Building Construction," 1985–2006, National Fire Protection Association, Batterymarch Park, Quincy, Massachusetts 02269 \$14.50 27.00.
- (b) Pamphlet no. 255 entitled "Standard Method of Test of Surface Burning Characteristics of Building Materials," 1990/2006, National Fire Protection Association, Batterymarch Park, Quincy, Massachusetts 02269 \$14.50 27.00.
- (c) Pamphlet no. 70 entitled "National Electrical Code," 1990, National Fire Protection Association, Batterymarch Park, Quincy, Massachusetts 02269 \$29.50. Michigan Electrical Code, 2002, Bureau of Construction Codes, P.O. Box 30254, Lansing, Michigan 48909, \$60.00.
- (d) Pamphlet no. 13 entitled "Installation of Sprinkler Systems," 19912002, National Fire Protection Association, Batterymarch Park, Quincy, Massachusetts 02269 \$22.50 67.00.
- (e) Pamphlet no. 701 entitled "Standard Methods of Fire Tests for Flame-Resistant Textiles and Films," 1989 2004National Fire Protection Association, Batterymarch Park, Quincy, Massachusetts 02269 \$14.50 30.00.
- (f) Pamphlet no. 72 entitled "Standard for the Installation, Maintenance, and Use of Protective Signaling Systems." 2002, National Fire Protection Association, Batterymarch Park, Quincy, Massachusetts 02269 –\$48.00
- (g) Pamphlet no. 10 entitled "Standard for Portable Fire Extinguishers." 2002 National Fire Protection Association, Batterymarch Park, Quincy, Massachusetts 02269 \$35.00.
- (2) The following alphabetical classification of finished materials for flame spread and smoke development, as determined by the tunnel test in accordance with the provisions of Nnational Ffire Pprotection Aassociation pamphlet no. 255, which is adopted by reference in R400.11205 this rule, shall be used to determine the classification of an interior finish:

Class	Flame Spread	Smoke Developed
A	0 - 25	0 - 450
В	26 – 75	0 - 450
С	76 – 200	0 - 450

R 400.11207 Construction.

Rule 207. (1) Before construction begins, plans for all of the following shall be submitted, in accordance with 1980 PA 299, MCL 339.101, to the department bureau of fire services for approval:

- (a) A proposed new children's residential camp or day and an adult foster care camp.
- (b) A new camp structure building for camper use.
- (c) Major changes in, or additions to, a structure building that is used by campers.
- (d) Conversion of a structure building to camper use.
- (2) Plans shall bear the seal of a Michigan registered architect or engineer when the total cost of the project, including labor and materials, is \$15,000 or more.

- (23) A new camp structure shall not be situated within 15 feet of any other structure that contains camper sleeping quarters. A new residential camp structure that contains camper sleeping quarters shall not be separated from other structures by a distance of not less than 25 feet situated within 15 feet of any other structure.
- (4) A 1-story new building and a conversion of an existing building that is 1story may utilize less than protected wood frame construction if the construction complies with other provisions of this part.
- (35) A new building and a conversion of an existing building that has 2 stories above grade shall, at a minimum, be built utilizing protected wood frame construction, unless the building is in compliance with the requirements of heavy timber construction as defined by the provisions of Nnational Ffire Pprotection Aassociation pamphlet no. 220, which is adopted by reference in R400.11205. In a 1-story building, construction may utilize less than protected wood frame construction if the construction is in compliance with other provisions of this part.
- (46) Buildings that are of 3 stories or more above grade shall be built of fire-resistant construction and provided with a sprinkler system as defined in the provisions of Nnational Fire Pprotection Anssociation pamphlets nos. 220 and 13, which are adopted by reference in R400.11205.
- (57) Where a sleeping occupancy is maintained on a second floor or over a basement area, the ceiling of the first floor or basement shall be protected with 5/8-inch unlisted drywall or gypsum wallboard, 1/2-inch listed drywall that has a 1-hour-fire-resistance rating, or any other proven assembly of materials that will provide at least a 1-hour-fire-resistance rating, unless the building is in compliance with the requirements for of heavy timber construction as defined by the provisions of National Fire Protection Association pamphlet no. 220, which is adopted by reference in R 400.11205.. A loft or floor which is above ground level and which is not furnished with escape access directly to the ground shall not be occupied by campers.
- (68) A building in an existing licensed camp may be approved for continued use if it is in compliance with the provisions of this part designated for existing facilities that is currently licensed for camper occupancy may maintain its current construction subject to approval by the bureau of fire services if it is in compliance with all other fire safety requirements of this part.
- (9) All camper-occupied tents shall consist of flame retardant materials.
- (10) All camper occupied multi-story buildings shall have floor- to- floor separations meeting the requirements of standard partition construction.

R 400.11208 Sleeping quarters and space requirements.

- Rule 208 (1) A building or room shall not be arranged so that access to a sleeping room is through another sleeping room, bathroom, or water closet compartment.
- (2) In permanent sleeping quarters, a person shall be provided with a bed, cot, or bunk that has a clean mattress.
- (3) Triple-deck bunks are not permitted. The clear space between the top of the lower mattress of a double-deck bunk and the bottom of the upper bunk shall not be less than 27 inches. The distance from the top of the upper mattress to the ceiling shall be not less than 36 inches. The top bunk shall be not more than 5 feet above the floor. A camper on a top bunk shall be provided with a bed rail upon request.
- (4) A person shall be provided with not less than 30 square feet of floor space in permanent sleeping quarters in a residential camp building.
- (5) When tents are used as sleeping quarters, and when they remain in 1 location for more than 5 days, not less than 30 square feet of floor space shall be provided for each person.
- (6) The maximum number of persons, as required by this rule, shall be permanently posted in a conspicuous location in all camper sleeping occupancies. In buildings with more than 1sleeping area,

the occupant load postings shall be provided in each separate camper sleeping area. This rule does not apply to tents, yurts, and similar structures having a single sleeping area.

R 400.11209 Interior finishes.

- Rule 209. (1) In new construction, additions, conversions, renovations, or remodeling, interior finish classification shall be of the basic material used without regard to subsequently applied paint or other covering in an attempt to meet the classification. The basic material shall be a minimum of class B in a means of egress and a minimum of class C in other areas. All of Tathe following provisions also apply to new construction, additions, conversions, renovations, and remodeling:
- (a) In a portion of a building not used by campers, the interior finish may be less than required by these rules if a 1-hour fire separation exists between the camper-occupied area and the non-camper-occupied area. Any door openings in the 1-hour separation shall be protected with B labeled fire door and frame assemblies.
 - (b) Interior finish material that is more hazardous than class C material is not permitted.
- (c) Interior finish materials in basements occupied by campers shall be a minimum of class B throughout.
- (d) Prefinished plywood or paneling of minimum 1/4 inch thickness with proven class A, B, or C interior finish classification may be applied to studs. Prefinished plywood or paneling less than 1/4 inch thick with a proven A, B or C interior finish classification shall be installed on a noncombustible backer. Standard lath and plaster or drywall is acceptable as an interior finish anywhere.
- (e) Standard lath and plaster or drywall is acceptable as interior finish anywhere, except where timerated-tested assemblies are required.
- (2) In Eexisting licensed organizations with facilities where buildings having existing interior finishes that do not comply with those specified in subrule (1) of this rule, and where they are applied directly to a noncombustible backing and not furred out more than 1 inch, their surfaces may be protected with a fire-retardant coating, which has been tested on this finish, in order to meet the requirements of subrule (1) of this rule. may have those finishes coated in accordance with the following conditions:
- (a) The unapproved finish is applied directly to a noncombustible backing.
- (b) The unapproved finish is not furred out more than 1-inch from the noncombustible backing.
- (c) An approved fire-retardant coating is used, which has been tested for use on the applicable finish, meets the required interior finish rating, and is applied in accordance with its listing.

R 400.11211 Means of egress.

- Rule 211. (1) Required Mmeans of egress shall be considered the entire way and method of passage to free and safe ground remote from a building. A means of egress shall be maintained in an unobstructed, easily traveled condition at all times and shall lead to free and safe ground remote from the building. This includes any platform, steps, or ramps used for permanent platform tents and any related guardrails and handrails. Campers shall not be exposed Exposure to inherent hazards in a of the building, such as including, but not limited to, the heating plant, commercial kitchen, flammable storage, or any other hazards similar conditions, is not permitted. Furniture, equipment, and utility materials shall not be stored or maintained in a location or position in which they are likely to fall or be pushed into, or be obstructive in any way to, the means of egress.
- (2)A camp that serves campers who regularly require wheelchairs shall be equipped each building used by wheelchair campers with ramps which have a handrail, guardrail, and wheel guard at any open sides and which are located at all required exits of buildings that are used by wheelchair campers. A The slope of the ramp shall not be have more than 1 foot of rise in 12 feet of run. Ramps that have an overall rise of 6 inches or less do not require handrails. The required exits in buildings used by campers who regularly require wheelchairs shall be a minimum of 36 inches wide. These exits shall have side-hinged

doors that swing in the direction of egress and open onto a floor-level landing that is as deep as the swing of the door or open directly at grade. A building that is currently licensed for wheelchair campers may maintain its current exiting subject to approval pursuant to R 400.11203(b).

- (3) Single-story new construction, additions, conversions, renovations, or remodeling of a camp building, which has an, a sleeping occupancy of 12 or fewer less persons, shall have access to 2 properly separated means of egress that are located as far apart as practical, but not less than a distance that is 50% of the longest dimension of the building. One of the required means of egress shall be an exit door as specified in R 400.11213(1). The second means of egress may be an escape window unless compliance with subrule (2) of this subrule is required. Escape windows shall comply with all of the following requirements:
- (i) The window is side-hinged and swings in the direction of egress.
- (ii) The window has a minimum net clear opening of 5 square feet.
- (iii) The window does not have an open dimension that is less than 22 inches.
- (iv) The window is operable from the inside with a single motion and is equipped with non-locking-against-egress hardware that does not require the use of special tools to open.
- (v) The sill height is not more than 36 inches from the floor, unless an approved substantial permanent ledge or similar device that is not less than 12 inches wide is provided under the window, in which case the sill height may be increased to 44 inches from the floor.
- (vi) The sill height to grade is not more than 60 inches.
- (vii) In an existing licensed camp building, "escape window" means a window approved by the fire-inspecting authority.
- (4) A single-story building that has an occupancy of more than 12 persons shall be provided with not less than 2 required exit doors. The doors shall be separate and independent means of egress that are located as far apart as practical, but not less than a distance that is 50% of the longest dimension of the building. In new construction, additions and conversions, exits shall be situated so that all persons are located between the exits. There shall not be more than 4 campers having sleeping rooms with exit access on such a corridor or aisle. There shall not be a hazardous opening onto such dead-end corridor or aisle.
- (4) Any room, area, or building that has an up-and-awake occupancy of 49 or less persons shall have 1 approved egress door. The door shall be not less than 36 inches in width, side-hinged, and swing in the direction of egress. The distance from the door to any point in the room, area, or building shall not be more than 50 feet.
- -(5) Deadends in excess of 20 feet are not permitted. All doors that form a part of a means of egress shall be hung to swing in the direction of egress.
- (75) An existing building, that is approved pursuant to R 400.11203(b) for occupancy that is occupied above the first floor shall be provided with 2 separate and independent means of egress that are located so that all persons are located between the exits. A means of egress shall lead to an approved outside fire escape or to an interior stairway which is enclosed with an assembly of materials that are equal to the standard partition construction of the building and which leads directly to the outside at grade.
- (86) In new construction, additions, conversions, renovations, or remodeling, buildings that are more than 1 story shall have access to 2 properly separated means of egress from each story separated by not less than 50% of the longest dimensions of the building. through Sstairways that are shall be enclosed in 1-hour-fire-rated construction, including B-labeled fire door and frame assemblies that are equipped with positive-latching hardware and a self-closing device and shall exit directly outside at grade. Exits shall be situated so that all persons are located between the exits. There shall not be more than 4 campers having sleeping rooms with exit access on such a corridor or aisle. There shall not be a hazardous area opening onto such a dead-end corridor or aisle. In buildings having that sleep 12 or less fewer persons on a second floor, including staff members, 1 of the exits may be an approved outside fire

escape. Stair enclosures shall exit directly outside at grade. Deadends of more than 20 feet are not permitted.

- (7) If a basement is utilized by campers for any purpose, it shall be provided with 2 exits separated by not less than 50% of the longest dimension of the building or area served. These exits shall be 1 of the following:
- (a) A stairway enclosed to the outside in 1-hour fire resistive construction including "B" labeled fire door/frame assemblies with self-closing devices and positive latching hardware at any interior doorway.
- (b) A side-hinged exit door opening directly to the outside.
- (8) A dead end of more than 20 feet is not permitted.
- (9) A required exit from a facility building that sleeps more than 25 persons or an exit that is not readily visible to the occupants shall be designated by an illuminated exit sign that has 6-inch lettering and 3/4-inch brush strokes. These Directional exit signs and any directional exit signs shall be installed on separate circuits and fused ahead of the main switch or disconnect. Automatic battery pack exit signs may be provided as an acceptable alternative to fusing ahead of the main switch. Battery pack exit signs shall be listed by a nationally recognized testing laboratory.
- (10) Lighting shall be provided for a stairway, corridor, and fire escape that constitutes a required means of egress. The power supply for this illumination shall normally be provided by the premise's electrical supply. In new construction or remodeling, the lighting required by this rule shall be installed on separate circuits and fused ahead of the main switch or disconnect. Providing adequate automatic battery pack emergency lights shall also be provided is an acceptable alternative to fusing ahead of the main switch. Battery pack emergency lights shall be listed by a nationally recognized testing laboratory. Outside stairs with an elevation of 30 inches or less above grade do not require lighting.
- (11) A door from a room that is occupied by campers shall enter a corridor between exits or there shall be direct egress to the outside from each room. There shall not be more than 4 campers having sleeping rooms with exit access on such a corridor or aisle. There shall not be a hazardous area opening onto such a dead-end corridor or aisle. In a room housing 4 or less fewer campers, an escape window is acceptable as a direct means of egress to the outside.

R 400.11213 Exit doors and stairways.

- Rule 213. (1) A required exit door shall be a side-hinged, swing door only. In new construction, additions and conversions, an exit door shall not be less than 36 inches wide. A door forming part of a means of egress where door hardware is used shall be of a type that is nonlocking-against-egress and operable with a single motion. The use of hooks and eyes, bolts, bars, and similar devices is prohibited.
- (2) A door that forms a part of a means of egress shall swing in the direction of egress for occupancies of 13 or more.
- (3) In new construction, additions, conversions, renovations, and remodeling, an exit door that is required to swing out shall swing directly onto a floor-level landing that is at least as deep as the swing of the door before the start of any steps or ramps to grade.
- (24) An exterior wall of a structure having building which has an outside stairway that is used as a required means of egress shall not have no windows, vents, or other openings within an area of 6 feet from the stairway, except for either of the following:
- (a) A Wwindows that are is constructed of wired glass and are not openable.
- (b) A door Doorways that are is used for the purpose of egress only and are smoke tight.
- (35) Interior convenience stairways shall be provided with a minimum 1 3/4-inch solid wood core door equipped with positive self-latching hardware and a self-closing device. All vertical openings, such as stairways, transfer grills, pipes, ducts, and conduit, shall be sealed with material that is equal to the standard partition construction of the building.

- (46) In new and existing facilities buildings, only ambulatory campers shall be permitted above or below the first or ground floor, except where the floor above or below the first floor provides all required exiting at grade without the use of using stairways.
- (57) Where basements are utilized by campers for any purpose, they shall be provided with 2 properly separated means of egress through either enclosed stairways or exits directly to the outside. Exits shall be separated by not less than 50% of the longest dimension of the building. In new construction, additions, conversions, or remodeling, where stairs or steps are used in any part of the required means of egress for camper-occupied areas, they shall have maximum risers of 7 inches and minimum treads of 11 inches. Sturdy and securely fastened guardrails and handrails that are located between 30 and 34 inches, measured vertically, above the nose of the treads shall be provided wherever more than 3 steps are used.

R 400.11215 Fire warning and extinguishing equipment.

- Rule 215. (1) A camp building which consists of single-level open construction and which is used to sleep less than 26 persons shall be equipped with battery-operated smoke detectors.
- (2) A camp building which consists of single-level compartmentalized construction and which is used to sleep 12 or less fewer persons shall be minimally equipped with battery-operated smoke detectors that adequately protect all compartments.
- (3) A camp building which consists of single-level compartmentalized construction and which is used to sleep more than 12, but less than 26, persons shall be equipped with fixed-wired, interconnected smoke detectors that protect all compartments.
- (4) A camp building of any type of construction, other than that specified in subrules (1), (2), and (3) of this rule, that is used for sleeping and buildings that are used for sleeping more than 25 persons shall be equipped with automatic fire detection systems, fire alarm systems, and emergency power supplies for such systems. The fire detection system shall adequately cover all compartments, including attics and bathrooms, and shall be integrated with the fire alarm system. The general evacuation alarm signal shall operate throughout the entire building. Newly installed or newly required system trouble alarms shall be located in an area normally occupied by staff.
- (5) If a building is occupied, other than for sleeping, by more than 50 persons and if all or part of the 50 persons are situated above or below the main floor, or if the occupied level is compartmentalized by other than a commercial kitchen, furnace room, toilet room, storage room, or an administrative area, then the building shall be equipped with a fire alarm system. The general evacuation alarm signal shall operate throughout the entire building. Newly installed or newly required system trouble alarms shall be located in an area normally occupied by staff.
- (6) Required fire warning devices shall be in compliance with all of the following requirements:
- (a) Be listed by an independent, nationally recognized testing laboratory.
- (b) Be installed in accordance with the manufacturer's specifications.
- (c) Be cleaned and tested at least quarterly, with a written record maintained of the cleaning and testing.
- (d) If battery-operated, be of the type that provides a signal when batteries are not providing sufficient power and when batteries are missing.
- (7) When a detection system is required, it shall be integrated into the fire alarm system.
- (87) Required fire warning devices shall be maintained in proper working condition. If fire-warning devices are rendered inoperable, repairs shall be completed as soon as possible, but the devices shall not be inoperable for more than 5 days.
- (98) As a temporary substitute for required fire-detection devices during the 5-day period in subrule (7) of this rule, a camp may establish a fire watch. A fire watch shall consist of an adult staff member who

is awake and dressed and who makes rounds of all floors at least once every 45 minutes between the hours of 10 p.m. and 7 a.m. and at other times when the campers are sleeping.

- (109) Fire extinguishers which are of a class and size and at locations determined by the fire inspection authority shall be installed throughout the camp. At a minimum, a 2-A:10-B:C fire extinguisher shall be installed in close proximity to each kitchen and furnace room. The travel distance to an approved fire extinguisher shall be not more than 75 feet.
- (10) The installation of a fire alarm or fire suppression system shall require the submittal of shop drawings to the bureau of fire services for review and approval before beginning any actual work.

R 400.11217 Heating.

- Rule 217. (1) Heating shall be by a central heating plant, a permanently installed electrical system, or a sealed combustion unit or units mounted on an outside wall.
- (2) A central heating plant shall be installed in a 1-hour-fire-resistant enclosure that includes a B-labeled fire door and set in a labeled frame assembly in any interior opening. Combustible ducts shall not be used inside of, or penetrate a required fire-rated enclosure. Air for proper combustion shall be drawn directly from the outside of the building by a permanently open louver, and approved mechanically operated automatic louver or noncombustible duct. A fuel-fired central heating plant will require fire dampers shall be installedations in any where ducts that penetrates the a 1-hour fire resistant rated enclosure except where the heating plant complies with either subrule (6), (7), or (8) of this rule.
- (3) A permanently installed electrical system shall be either baseboard or wall panel. It shall be approved listed by a underwriters laboratories inc. nationally recognized independent testing laboratory and shall be installed according to the manufacturer's specifications.
- (4) In new construction, additions, conversions, or remodeling, rRoof-mounted, fuel-fired heating units shall be separated from any building that is used for camper sleeping by at least 1-hour-fire-resistive construction, including approved fire dampers. In place of the separation, the unit may be mounted on noncombustible supports that provide not less than 12 inches of free air space between the roof top and the unit. In all camper-occupied buildings, whether used for camper sleeping or not, roof-mounted fuel-fired heating units shall be installed in accordance with the manufacturer's specifications utilizing industry-recognized methods and materials.
- (5) A sealed combustion unit shall be approved by the American gas association a nationally recognized testing laboratory, mounted on an outside wall, properly vented, and installed according to the manufacturer's specifications.
- (6) In new construction and conversions where buildings are used for sleeping and where an electrically powered smoke detection system is not required, there shall be a duct smoke detector installed ahead of the fresh air intake in the return air duct of the system so that upon smoke detector activation, the fan to the heating unit will shut down.
- (67) Fire dampers shall not be required if the building is protected by an automatic fire detection system that is connected to the furnace so that actuation of the fire detection system will shut down the fan. Buildings used for sleeping and requiring an electrically powered fire detection system shall have the system connected to the furnace so that activation of the fire detection system will shut down the fan. This is not required if either of the following provisions is complied with:
- (a) Approved fire dampers are installed at all duct penetrations in the heat plant enclosure.
- (b) The heating system has a duct smoke detector installed ahead of the fresh air intake on the return air portion of the system, as permitted in subrule (6) of this rule, so that activation of the detector will shut down the fan and sound the building fire alarm.
- (78) Fire dampers shall are not be required to be installed in the heating plant room enclosure if the of a building that is not used for sleeping.

- (89) A flame-producing water heater shall be installed in either the same enclosure as the heating plant or in a separate enclosure that affords the same protection.
- (910) In a building that is not used for sleeping, where the heating plant is located in the basement and that level is not occupied by campers, additional protection is not required for the heating plant if the basement is separated from the level above by construction, including a 1 3/4-inch solid wood core door or equivalent that is installed at the top or bottom of all interior basement stairways, unless otherwise prohibited by these rules. A 1 3/4-inch solid wood core door shall be equipped with a self-closing device and positive-latching hardware. additional protection is not required for the fuel-fired heating plant or water heater if all of the following are met:
- (a) The heating plant and/or water heater is located in a basement that is not used by campers.
- (b) There is approved floor separation consisting of minimum of standard partition construction between the basement and the remainder of the building.
- (c) The basement is not used for the storage of any combustibles without a 1-hour fire resistive separation between the storage and the heating plant. Any doorways in the separation wall(s) shall be protected with "B" labeled fire door/frame assemblies, including self-closing devices and positive latching hardware.
- (1011) A portable heating unit shall not be used in a camper-occupied building.
- (#12) A solid fuel-burning space heater shall not be installed in a building that is used for sleeping. A solid fuel-burning heating appliance, which that is approved by an independent, nationally recognized testing laboratory, and which is if installed according to the manufacturer's specifications, may be installed in a nonsleeping occupancy. A chimney shall be inspected and a proper and thorough cleaning shall be performed at least once every 2 months during the heating season. Prefabricated chimneys are permitted may be installed in accordance with their listings. in single-story buildings. In multistory buildings, a A masonry chimney shall be provided with an approved fire clay flue liner.
- (1213) A central, solid fuel-burning heating plant will may be approved if it is enclosed by a minimum of 1-hour-fire-resistant construction and if it is installed according to test and manufacturer's specifications. Due to the possibility of ambient heat buildup in small enclosures, strict safe engineering practices shall be followed to allow for the proper dispersion of excessive heat and the intake of adequate combustion air.
- (1314) A boiler shall be inspected and a certificate provided certified as required by the boiler division, department of labor of the bureau of construction codes of the department of labor and economic growth.
- (1415) A masonry fireplace may be used if it is provided with an approved screen or glass device to prevent the spread of fire and embers and if the chimney is provided with an approved fire clay flue liner or consists of a properly installed U.L. listed prefabricated metal chimney. The chimney shall be visually inspected and a cleaned at least once every 2 months during the heating season. A fireplace requires shall have a noncombustible hearth that extends a minimum of 20 inches out from the front, and 12 inches beyond each side, of the fireplace opening and also requires a noncombustible face that extends not less than 12 inches above, and 12 inches on each side of, the fireplace opening.
- (16) In new construction, additions, conversions or remodeling, a gas-log fireplace may be used if the fireplace is provided with an approved screen or glass device, it vents products of combustion directly to the outside, and it is installed and maintained in strict accordance with the manufacturer's specifications. The installation shall be approved by the mechanical inspector having jurisdiction.
- (17) In new construction, additions, conversions or remodeling, fireplaces shall not be installed in a camper sleeping building unless there is a 1-hour fire resistive separation, including 45-minute fire-rated door/frame assemblies, between the fireplace use area and the camper sleeping area and with each area having proper independent exiting. In existing licensed camp buildings that are used for sleeping, fireplaces may only be used if they meet the requirements of this subrule or are properly fitted with a

sealed combustion gas-log insert that requires tools to access any open flame. The flames shall be kept inaccessible to campers, and the insert must comply with subrule (5) of this Rule for location and installation.

R 400.11219 Combustible storage; other hazardous areas.

- Rule 219. (1) If a storage room in a camper-occupied building is New construction, additions, conversions, or remodeling, rooms that are used for the storage of combustible materials, or hazardous materials, it and are larger than 100 square feet in area, shall have walls and ceilings that are constructed of 1-hour fire resistive construction. Interior doorways to such storage rooms shall be protected with B-labeled fire doors set in labeled frame assemblies complete with approved self-closing devices and positive self-latching hardware. Where such rooms are 100 square feet or smaller, they shall have walls and ceilings that are constructed of at least 5/8-inch drywall approved noncombustible material and any interior door openings to such rooms shall be protected with a minimum of a 1 3/4-inch solid wood core door or equivalent that has a self-closing device and positive self-latching hardware.
- (2) In existing buildings approved for camper use, storage rooms that were approved before these rules take effect shall continue to be approved with regard to enclosure until the portion of the facility containing the storage area is remodeled or the facility is converted. At a minimum, these storage rooms shall have approved noncombustible walls and ceilings and any door openings shall be protected with minimum of 1 ¾-inch, solid core wood doors equipped with approved self-closing devices and positive self-latching hardware. This shall not preclude requirements relative to maintaining doors and other safety features in proper working order.
- (23) Combustible storage shall not be allowed in a heating plant room.
- (34) In new construction, additions, conversions or remodeling, Ccombustible storage shall not be is allowed under any beneath a stairway, except in an existing building where the space is properly separated by not less than 5/8-inch listed gypsum board and a 1 3/4-inch solid wood core door. if the storage area is enclosed in 1-hour fire resistive construction including a "B" labeled fire door/frame assembly with an approved self-closing device and positive latching hardware.
- (5) In new construction, additions, conversions, or remodeling, other hazardous areas in camper-occupied buildings, including areas housing commercial-style kitchens, commercial-style laundries, motor vehicle garages, incinerators, or other similar hazards, shall be enclosed with 1-hour fire resistive construction. Any interior door openings shall be protected with B-labeled fire doors, set in labeled frame assemblies and equipped with approved self-closing devices and positive latching hardware. Where commercial cooking equipment is properly protected by an approved automatic kitchen hood suppression system, the kitchen shall be exempt from the enclosure requirements of this rule.

R 400.11221 Electrical wiring and flammables.

- Rule 221. (1) Camp electrical wiring shall be maintained in a safe condition. Where conditions indicate a need for inspection, and in new construction or additions, the electrical wiring shall be inspected by the inspector who has jurisdiction and a copy of the certificate of approval shall be made a part of the camp's permanent records. New electrical wiring and equipment shall be installed in accordance with the provisions of the Michigan electrical code, R 408.3801 and —national fire protection association pamphlet no. 70, which is adopted by reference in R 400.11205..
- (2) Flammable liquids, propane fuel tanks, gasoline-powered equipment, rocketry propellants, or other highly flammable materials shall not be stored in any building that is occupied by campers or that is readily accessible to campers. The storage of flammable liquids shall comply with the provisions of R29.2301 to R29.2430.
- (3) The use of candles or lighting that is produced by flame, such as lanterns, is prohibited in camper-occupied tents or camper sleeping buildings, except during staff-supervised ceremonies.

R 400.11224 General fire safety.

- Rule 224 (1) A camper-occupied building shall be kept free of all conditions that constitute a fire safety hazard.
- (2) All appliances and equipment in camper-occupied buildings shall be installed and maintained in accordance with their manufacturer's specifications and recognized industry standards.

R 400.11227 Occurrence of fire.

Rule 227. If a fire occurs in a camp and results in injury, loss of life, or facility damage in excess of \$1,000.00, the camp director shall notify the fire marshal division of the department of state police and the department and the bureau of fire services of all details of the fire. This notification shall occur within 48 hours after the occurrence of the fire.

PART 3. ENVIRONMENTAL HEALTH AND SAFETY

R 400.11302 Applicability; Environmental Health Inspections.

- Rule 302. (1) This part applies to campsites used by campers in adult foster care camps and children's residential camps and children's day camps that have private water or sewer systems or prepare meals for campers.
- (2) All residential campsites shall have an environmental health inspection completed on an annual basis by the local health authority unless greater frequency is indicated by the health authority.

R 400.11305 Sleeping quarters and space requirements. Rescinded.

- Rule 305 (1) Sleeping quarters in residential camps shall have convenient access to toilet facilities. A room shall not be arranged so that access to
- a sleeping room is through another sleeping room, bathroom, or water closet compartment.
- (2) In permanent sleeping quarters, a camper shall be provided with a bed, cot, or bunk that has a clean mattress.
- (3) Triple-deck bunks are not permitted. The clear space between the top of the lower mattress of a double-deck bunk and the bottom of the upper bunk shall be not less than 27 inches. The distance from the top of the upper mattress to the ceiling shall be not less than 36 inches. The top bunk shall be not more than 5 feet above the floor. A camper on a top bunk shall be provided with a bed rail upon request.
- (4) A camper shall be provided with not less than 35 square feet of floor space in permanent sleeping quarters in a residential camp building.
- (5) When tents are used as sleeping quarters and when they remain in 1 location for more than 5 days not less than 30 square feet of floor space shall be provided for each camper.

R 400.11319 Food sources and preparation

- Rule 319. (1) Food shall be obtained from approved sources. Only pasteurized milk and milk products shall be used. Canned goods shall only be used when commercially packed.
- (2) Food shall be prepared and stored in a safe manner.
- (3) A permanent food preparation ares, whether on or off the campsite, shall comply with the applicable provision of sections 12901 to 12922 of Act. No. 368 of the Public Acts of 1978, as amended, being SS333.12901 to 333.129.22 of the Michigan Compiled Laws.

PART 4 HIGH ADVENTURE ACTIVITIES

R 400.11401 High adventure activities; definition; written statement; adult activity leader.

Rule 401. (1) As used in this rule, "high adventure activity" means a camp program that requires specially trained staff or special safety precautions to reduce the possibility of an accident. Programs in this category include, but are not limited to, the following:

- (a) Target sports.
- (b) Aquatics.
- (c) Trail sports.
- (d) Adventure challenge courses.
- (e) Climbing and or rappelling.
- (f) Winter sports.
- (g) Horseback riding and equestrian activity.
- (h) Traveling groups.
- (2) For high adventure activities identified in subrule (1) of this rule, and for any activity identified by the licensee as a high adventure activity, the licensee shall develop and assure adherence to a written program statement that covers all of the following:
- (a) Activity leader training and experience qualifications.
- (b) Specific staff-to-camper ratio appropriate to the activity.
- (c) Classifications and limitations for camper participation.
- (d) Arrangement, maintenance, and inspection of the activity area.
- (e) Appropriate equipment and the inspection and maintenance of the equipment.
- (f) Safety precautions.
- (3) High adventure activities shall be conducted by an adult activity leader—who has training in conducting the activity.

R400.11403 Applicability.

Rule 403. (1) Any residential or day campsite licensee that offers any high adventure activity, as defined in R 400.11401, shall comply with the high adventure rules.

(2) Any travel or troop camp licensee or any residential or day camp program licensee that offers any high adventure activity, as defined by R 400.11401, at an unlicensed site, shall comply with the high adventure rules.

R 400.11405 Certified aquatic supervisor.

Rule 405. (1) A camp shall have a certified aquatic supervisor who is an adult on duty. The aquatic supervisor shall be responsible for the enforcement of safety rules and procedures governing all aquatic activity. This adult shall be present during all aquatic activity.

- (2) The number of aquatic supervisors needed for an aquatic activity shall be 1 certified aquatic supervisor for up to 50 campers. For more than 50 campers, an additional certified aquatic supervisor is required.
- (3) Camps using a public swimming pool that requires lifeguards and is licensed by the Michigan department of environmental quality (MDEQ) shall verify the pool is currently licensed and in compliance with MDEQ standards for lifeguards for public swimming pools. The camp is responsible for complying with R 400.11111, number of staff, to ensure adequate supervision of campers while at an MDEQ licensed swimming pool. If the pool is not required to have lifeguards by MDEQ, the camp shall follow the standards for aquatic supervisors in subrule (2) of this rule.
- (4) A certified aquatic supervisor shall be certified as specified in the high adventure statement for each aquatic activity. Certification shall be 1 of the following:

- (a) Equivalent to the lifeguard and CPR requirements in the American Red Cross manuals, numbers 654112 and 652049 655728 and 652111 respectively, which are adopted by reference in R 400.11103 for any of the following:
- (i) Lifeguard training.
- (ii) Swim instruction.
- (iii) Instructor or instructor trainer.
- (b) Equivalent certifications shall include, but not be limited to, Young Men's Christian Association lifeguard course, the National Waterpark Pool lifeguard training, Boy Scouts of America lifeguard training, or other nationally recognized lifeguard training program, as approved by the Department.
- (c) For a watercraft activity, an adult who has satisfactorily completed training and certification that is equivalent to the requirements set forth in the American Red Cross manual number 654171, which is adopted by reference in R 400.11103.
- (5) Aquatic staff shall not engage in an activity that will distract them from their duties.

R400.11407 Aquatic observers.

Rule 407. (1) An aquatic observer shall be a person not less than 16 years of age who has received training from a certified aquatic supervisor that includes, at a minimum, all of the following:

- (i) How to assist lifeguards with observation and swimmer control.
- (ii) Being prepared with appropriate dress and supplies.
- (iii) How to check for hazards.
- (iv) Awareness of waterfront rules and enforcement strategies.
- (v) Personal safety including self-rescue strategies.
- (vi) What to watch for, including, but not limited to, cramps, seizures, exhaustion, and horseplay.
- (vii) Related items specific to the waterfront.
- (2) In addition to meeting the requirements for R400.11405, the number of aquatic observers needed for an aquatic activity shall be one (1) aquatic observer for up to 20 campers. For each additional 10 campers, one (1) additional aquatic observer is required.
- (3) Camps using a public swimming pool licensed by MDEQ may meet the requirement for aquatic observers through the use of camp staff. Camp staff must be trained by the camp to fulfill the role of aquatic observer.
- (4) Aquatic observers shall not engage in an activity that will distract them from their duties.

R 400.11409 Swimming area; lifesaving equipment.

Rule 409. (1) A camp shall clearly delineate areas for advanced swimmers, intermediate swimmers, and non-swimmers in any swimming area used by campers. A camp may have less than 3 swimming areas.

- (2) A camp shall provide lifesaving equipment at each permanent swimming area and shall place the equipment so that it is immediately available in case of an emergency. At a minimum, the equipment shall include all of the following:
- (a) A whistle or other audible signal device for each staff person on duty.
- (b) An assist pole or other appropriate reaching assist device.
- (c) An ring buoy or other appropriate throwing assist device that has a rope attached that is of sufficient length for the area.
- (d) A backboard with a minimum of 3 straps.
- (e) A first-aid kit.
- (f) A rescue tube.

- (3) A camp shall provide lifesaving equipment for non-swimming aquatic activities other than swimming and at any temporary swimming site and shall place the equipment so that it is immediately available in case of an emergency. At a minimum, the equipment shall include all of the following:
- (a) A whistle or other audible signal device.
- (b) A throwing assist device.
- (c) A first-aid kit.

R 400.11411 Aquatic procedures.

- Rule 411. (1) A camp shall classify each camper according to aquatic ability before the camper engages in an aquatic activity. All campers and staff are considered non-swimmers unless tested.
- (2) A camp shall not permit a camper to participate in an aquatic activity that requires higher skills than the camper's swimming classification, except during formal instruction.
- (3) A camp shall establish and enforce an accounting system, such as the buddy system, for supervising campers involved in an aquatic activity. The system used shall include all of the following:
- (a) Procedures for camper check-in.
- (b) Procedures for camper check-out.
- (c) The periodic accounting for the whereabouts of each camper by a member of the aquatic staff. Aquatic staff shall conduct checks account for campers at least once every 10 minutes.
- (4) A camp shall establish and follow a written aquatic emergency plan for each aquatic activity. The plan shall cover all of the following areas:
- (a) Rescue procedures and frequency of drills.
- (b) Camper accountability.
- (c) Prompt evacuation.
- (d) Notification of outside emergency services.
- (5) A camp shall use an accounting system as defined in subrule (3) of this rule for supervising camper swimming at sites other than a permanent camp waterfront. One aquatic observer shall assist an aquatic supervisor for every 10 campers or fraction thereof in the water. Aquatic staff shall account for campers at least once every 5 minutes.
- (6) A camp shall not conduct swimming programs during the hours of darkness. This subrule does not prohibit the use of swimming pools that have underwater and deck lighting that provides unrestricted vision.
- (7) A camp shall allow headfirst diving in designated areas only.
- (8) A camp shall not allow headfirst diving in water that is less than 5 feet deep. Aquatic staff shall use the following table to determine minimum diving area depths and distances from the end of the board or platform:

Diving Condition	Water depth	Distance
Competitive swimming and swimming classes	5 feet	10 feet
Platform less than 2 feet above the water	8 feet	10 feet
Board 2 feet or less above the water	10 feet	15 feet
Board more than 2 feet above the water	15 feet	20 feet

R 400.11413 Watercraft and waterskiing activities.

Rule 413. (1) A camp shall conduct watercraft activities only during daylight hours.

- (2) A camp shall ensure that an occupant of a watercraft wears an appropriately sized, coast guard approved, personal flotation device.
- (3) A camp shall ensure that any water-skier or other towed activity participant wears an appropriately sized personal flotation device. The floatation device shall be approved by the coast guard for water skiing.
- (4) A camp shall not permit a non-swimmer to be in a sailboat unless an adult swimmer accompanies the non-swimmer.
- (5) A camp shall ensure that the aquatic supervisor or an adult aquatic observer has immediate access to a watercraft with which to provide emergency assistance. The watercraft shall be of a size and capacity to provide emergency assistance appropriate to the size and conditions of the body of water.
 - (6) A camp shall not locate a watercraft docking area in a swimming area.
- (7) A camp shall ensure that a swimming area is not used for the launching or dropping of water-skiers.
- (8) A camp shall observe the rated capacity of a watercraft.

NOTICE OF PUBLIC HEARING

SOAHR 2005-013

TO: Children's and Adult Foster Care Camp Licensees

FROM: Bureau of Children and Adult Licensing

SUBJECT: PUBLIC HEARING NOTICE

On proposed licensing rules for Children's and

Adult Foster Care Camps

The Department of Human Services will hold one public hearing to receive public comments on proposed changes to licensing rules for children's and adult foster care camps. The hearing is scheduled for:

Friday, March 14, 2008 (1:00 PM – 6:00 PM) at 7109 W. Saginaw, 2nd Floor, Large Conference Room, Lansing, Michigan 48917.

The proposed rules are being promulgated under the authority conferred upon the director of the Michigan Department of Human Services by sections 2, 5, 10, and 14 of PA 116 and Executive Reorganization Orders Nos. 1996-1, 1996-2, 2003-1, and 2004-4, MCL 722.112, 722.115, 722.120, 722.124, 330.3101, 445.2001, 445.2011 and 400.226. The proposed rules clarify the current rule set and add a requirement for criminal conviction history checks. Comments on the rules may be made in person at the hearing or by mail, FAX (517) 335-6121, or electronic mail jtribb@michigan.gov, until March 17, 2008.

The rules (Rule Set 2005-013HS) are published in the Michigan Government Web site at www.Michigan.gov/orr. The rules are proposed to become effective 30 days after filing with the Secretary of State.

The public hearing will be conducted in compliance with the 1990 Americans With Disabilities Act, in accessible buildings with handicap parking available. Anyone needing assistance at the hearings can call 517-335-6124 to make arrangements.

Sincerely,

James B. Gale, Director

James B. Gale

EXECUTIVE ORDERS AND EXECUTIVE REORGANIZATION ORDERS

MCL 24.208 states in part:

"Sec. 8. (1) The State Office of Administrative Hearings and Rules shall publish the Michigan register at least once each month. The Michigan register shall contain all of the following:

(a) Executive orders and executive reorganization orders."

EXECUTIVE ORDERS

EXECUTIVE ORDER No. 2008-3 AMENDMENT OF EXECUTIVE ORDER 2003-2

WHEREAS, Section 1 of Article V of the Michigan Constitution of 1963 vests the executive power of the State of Michigan in the Governor;

WHEREAS, it is appropriate to amend the provisions of Executive Order 2003-2 to more completely recognize the constitutional role and responsibilities of the Civil Service Commission;

NOW, THEREFORE, I, Jennifer M. Granholm, Governor of the State of Michigan, by virtue of the power and authority vested in the Governor by the Michigan Constitution of 1963 and Michigan law, order that Section II(f) of Executive Order 2003-2 is amended to read as follows:

"(f) This order is not intended to amend or modify the Michigan Campaign Finance Act or rules relating to political activity promulgated by the Civil Service Commission. This order does not apply to activities authorized by the Civil Service Commission. Nothing in this order shall be construed to diminish or limit the power of the Civil Service Commission to exercise authority granted to the Commission under Section 5 of Article XI of the Michigan Constitution of 1963."

This Order is effective upon filing.

Given under my hand	and the Great Seal	of the State of M	Iichigan this 15th d	ay of February,	in the year
of our Lord, two thous	and eight.				

JENNIFER M. GRANHOLM GOVERNOR	
BY THE GOVERNOR:	
Secretary of State	

ENROLLED SENATE AND HOUSE BILLS SIGNED INTO LAW OR VETOED (2008 SESSION)

Mich. Const. Art. IV, §33 provides: "Every bill passed by the legislature shall be presented to the governor before it becomes law, and the governor shall have 14 days measured in hours and minutes from the time of presentation in which to consider it. If he approves, he shall within that time sign and file it with the secretary of state and it shall become law . . . If he does not approve, and the legislature has within that time finally adjourned the session at which the bill was passed, it shall not become law. If he disapproves . . . he shall return it within such 14-day period with his objections, to the house in which it originated."

Mich. Const. Art. IV, §27, further provides: "No act shall take effect until the expiration of 90 days from the end of the session at which it was passed, but the legislature may give immediate effect to acts by a two-thirds vote of the members elected to and serving in each house."

MCL 24.208 states in part:

"Sec. 8. (1) The State Office of Administrative Hearings and Rules shall publish the Michigan register at least once each month. The Michigan register shall contain all of the following:

* * *

- (b) On a cumulative basis, the numbers and subject matter of the enrolled senate and house bills signed into law by the governor during the calendar year and the corresponding public act numbers.
- (c) On a cumulative basis, the numbers and subject matter of the enrolled senate and house bills vetoed by the governor during the calendar year."

ENROLLED SENATE AND HOUSE BILLS SIGNED INTO LAW OR VETOED (2008 **SESSION**)

Public Act No.	Enrolled House Bill	Enrolled Senate Bill	I.E.* Yes / No	Governor Approved Date	Filed Date	Effective Date	Subject
1		730	Yes	1/11	1/11	1/11/08	Education; other; references to "handicapped person" in school code; revise to "student with a disability", allow for transfer of public school academy assets and pupils to another public school, and revise effective date for school district consolidations. (Sen. J. Gleason)
2		545	Yes	1/16	1/16	1/16/08	Environmental protection; water pollution; storm water permits; provide waiver of fees for certain municipalities. (Sen. M. Jansen)
3	5123		Yes	2/7	2/7	2/7/08	Economic development; commercial redevelopment; obsolete requirement; modify. (Rep. S. Bieda)
4	5101		Yes	2/7	2/7	2/7/08	Economic development; neighborhood enterprise zones; eligibility; expand to include new facilities. (Rep. B. Farrah)
5		111	Yes	2/7	2/7	2/7/08	Mobile homes; other; penalties for park owners who fail to remit assessment tax; provide for. (Sen. R. Jelinek)
6		577	Yes	2/12	2/12	8/10/08	Construction; housing; certain requirements for residential owner-builders to comply with prior to sale of structure; clarify. (Sen. J. Gilbert)

^{* -} I.E. means Legislature voted to give the Act immediate effect.

^{** -} Act takes effect on the 91st day after *sine die* adjournment of the Legislature.
*** - See Act for applicable effective date.

^{+ -} Line item veto

^{# -} Tie bar

MICHIGAN ADMINISTRATIVE CODE TABLE (2008 SESSION)

MCL 24.208 states in part:

"Sec. 8. (1) The State Office of Administrative Hearings and Rules shall publish the Michigan register at least once each month. The Michigan register shall contain all of the following:

* * *

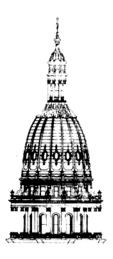
(i) Other official information considered necessary or appropriate by the State Office of Administrative Hearings and Rules."

The following table cites administrative rules promulgated during the year 2000, and indicates the effect of these rules on the Michigan Administrative Code (1979 ed.).

MICHIGAN ADMINISTRATIVE CODE TABLE (2008 RULE FILINGS)

R Number	Action	2008 MR Issue
257.1603	*	2
336.1401	*	2
336.1401a	A	2
336.1402	*	2
336.1404	*	2
336.1405	A	2
336.1406	A	2
336.1407	A	2
336.1420	A	2

^{(*} Amendment to Rule, A Added Rule, N New Rule, R Rescinded Rule)



CUMULATIVE INDEX

<u>A</u>

ATTORNEY GENERAL, DEPARTMENT OF Opinions

The scope of permissible "public uses" of platted roads ending at the shore of a lake OAG 7211 (2008-2)

<u>E</u>

ENVIRONMENTAL QUALITY, DEPARTMENT OF

Part 4. Emissions Limitations and prohibitions – Sulfur Bearing Compounds (2008-2)

EXECUTIVE OFFICE

Executive Reorganization

No. 1 (2008-2)

No. 2 (2008-2)

No 3 (2008-3)

<u>H</u>

HUMAN SERVICES, DEPARTMENT OF

Children's and Adult Foster Care Camps (2008-3)

 \mathbf{L}

LABOR AND ECONOMIC GROWTH, DEPARTMENT OF

Part 1. Subdivisions of Land (2008-1*)

^{*} Proposed Rules

<u>N</u>

NATURAL RESOURCES, DEPARTMENT OF

Local Snowmobile/Off Road Vehicles Control (2008-2)

^{*} Proposed Rules